

STAPLEGROVE PARISH COUNCIL
www.staplegroveparish.co.uk

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10 January 2019

Please find below the agenda for the next Parish Council meeting to be held in the Committee Room, Staplegrove Village Hall, on **Thursday 17th January 2019 at 5pm**. A meeting of the Staplegrove Children's Playground Trust (trustee: Staplegrove Parish Council) will follow after the Parish Council meeting. The agenda for this meeting is enclosed separately.

Yours sincerely

Rachel Rowles Davis, Clerk
Staplegrove Parish Council

Agenda

1. To receive apologies for absence
2. Declaration of interest not already recorded
3. To approve as a correct record the minutes of the meeting held on 15th November 2018 (attached)
4. Police matters
5. Question from members of the public (maximum 15 minute session)
6. Clerk's report to include matters arising from previous minutes
 - i. Welcome and introduction of new Clerk
 - ii. To note that the precept request has been submitted to Taunton Deane Borough Council (TDBC)
7. Report of the meeting with TDBC and SCC Highways on 22nd November, to discuss access to the North Taunton Development site
8. Discussion of letter received from Cllr John Williams, Leader of Taunton Deane Council, to Ms Briggs, Ms Calcroft and Mr Lausen, in relation to access to the North Taunton Development Site raised at TDBC Full Council meeting on 11th December 2018.
9. Discussion of response to request for quotes for the resurfacing of footpath T24/16 and T33/1 (Manor Road to Staplegrove Road) – papers attached
10. Discussion of response to Somerset County Council Rights of Way Team: Parish Paths Consultation – sent by email 19th November 2018 – paper attached
11. Discussion of works to clear small trees and undergrowth on north side of the Grove
12. Discussion of tree survey of the Grove
13. Discussion of request from Cheddon Fitzpaine and West Monkton Parish Councils for sponsorship for ongoing maintenance of Somerset Wood – paper attached
14. Discussion of Invitation from WYG planning consultants to free neighbourhood planning seminar in Wellington at 6.45pm on 29th January 2019

15. Planning applications
- i. 34/19/0002 - MP – DD - Conversion of garage to residential accommodation, erection of single storey rear extension and erection of shed and replacement summerhouse at Burlands Cottage, Langford Lane, Norton Fitzwarren
 - ii. Report from Planning Sub-committee meetings 6th December 2018 (minutes available on website)
 - iii. Decisions since last meeting to be noted (attached)
16. Financial matters:
- i. Bank reconciliation – November
 - ii. Budget statement – 31st December 2018
 - iii. Receipts and payments since last meeting
17. Correspondence
- Email of thanks from Citizens' Advice Taunton for £100 Donation (attached)
18. Any other business
19. Date of next meeting (Thursday 21st March 2019)

Receipts and payments since last meeting

| | | £ |
|------------------|--|---------|
| Receipts: | Santander – bank interest (November) | 17.04 |
| | Santander – bank interest (December) | 16.94 |
| | WPD Wayleaves | 3.48 |
| | Local Business Directory Fee – 6 x £5 | 30.00 |
| | | |
| | | |
| Payments: | Somerset Playing Fields Association – annual membership | 15.00 |
| | Society of Local Council Clerks – annual membership | 84.00 |
| | Helen McInnes – November salary and expenses | 356.60 |
| | HMRC – November PAYE | 45.40 |
| | Citizens Advice Bureau – donation | 100.00 |
| | SW Stumpgrinders and Tree Services – clearance works | 1000.00 |
| | Information Commissioner – Data Protection Register Annual Fee | 40.00 |
| | Helen McInnes – December salary and expenses | 475.67 |
| | HMRC – December PAYE | 73.00 |